

### Steps for Violation Compliance

1. The homeowner has a violation of the association documents on their property.
2. During an inspection by the SilverLakes property manager the violation is observed, recorded and photographed.
3. SilverLakes sends the homeowner a letter giving them 30 days to repair the violation on their home.
4. After the 30 days has passed, the SilverLakes property manager reinspects the property to see if the homeowner has complied.
5. If the violation has not been repaired, SilverLakes will then send the homeowner at least 14 days notice of an upcoming violation hearing in front of the fine committee regarding their open violation.
6. Upon the notice being sent a fine of \$100 per day, up to \$1000, has begun to accrue on the homeowner's property for the open violation.
7. At the violation hearing the violation committee will determine if the homeowner has complied and decide to either not assess the fine, to assess the fine or to give the homeowner additional time before assessing the fine.
8. When and if the fine has been assessed SilverLakes will send the homeowner a final notice giving them 10 days to pay the fine and repair the violation before their account will be turned over to the attorney, where substantial legal fees will be incurred.
9. If the 10 days elapses without compliance, then the homeowners account is turned over to the attorney, where the homeowner will begin to incur substantial legal fees.

10. After receiving the homeowner's account, the attorney will send the homeowner a notice of pre-suit mediation giving them 20 days to elect to participate in mediation, with additional substantial legal fees incurred.
11. If the homeowner either declines or fails to respond to the attorney's notice within the allotted 20 days the attorney will then file a lawsuit and the homeowner will incur additional substantial legal fees.