

SILVERLAKES ARCHITECTURAL MODIFICATION REQUEST

Name: _____

Date: _____

Community: _____

Lot: _____

Address: _____

Email: _____

Primary Phone: _____

Description of work, attach additional sheet if necessary.

All information must be submitted before the committee will review the request. Documents required for reviewing your Architectural Modification form:
 A copy of your lot survey with the location of the proposed modifications "drawn to scale" indicating all setbacks from the property lines in a clear and legible manner.

- A copy of your proposal, including specifications from the contractor scheduled to do the work.
- If you are doing the work yourself, include a sketch or drawing of the modification.

Prior to submitting the request, please review the architectural standards and guidelines to insure that your request meets all requirements.

RESPONSES TO ALL REQUESTS WILL BE SENT BY MAIL WITHIN 45 DAYS FROM DATE OF SUBMITTAL

Forward this form and all supporting documents to: Pines Property Management, Inc. P.O. Box 820100 South Florida, FL 33082-0100

HOMEOWNER AFFIDAVIT

I have read & understand the Covenants and Restrictions of the SilverLakes Homeowner's Association and agree to abide by them. I have received a copy of the SilverLakes Modification Guidelines and have read and understand the requirements for the modification (s) I am applying for. I understand that approval is based on the Association's modification guidelines, and will comply with the guidelines regardless of the marked modifications on the attached survey. ****Homeowner's initials _____

I understand, and, in return for approval, I agree to be responsible for the following:

- An approval is only valid for ninety (90) days unless otherwise specified.
- For all losses caused to others, including common areas, as a result of this undertaking, whether caused by me or others;
- You must obtain any permits required from the City, County, governmental agencies, etc.
- You must remove all debris (concrete, fill, etc.) from around your home and re-sod any areas that are destroyed.
- You are responsible for any damage that may be caused to the sidewalk or roadway from heavy equipment.
- You may not alter the drainage of your property or your neighbor's property.
- The final inspection and approval of the association board after construction is completed.
- For any encroachment(s);
- To comply with conditions of acceptance (if any); and
- To complete the project according to Association's guidelines. If the modification is not completed as approved, said approval can be revoked and the modification shall be removed by the owner at the owner's expense.
- No changes may be made in plans after approval without the prior written consent of the Association.
- **WORK MAY NOT BE STARTED UNTIL APPROVAL LETTER IS RECEIVED.**
- **WORK IS NOT ASSUMED COMPLETED UNTIL INSPECTED BY PROPERTY MANAGEMENT AND SIGNED FINAL CITY PERMITS ARE RECEIVED.**

ROOF COLOR

I also understand that the Architectural review committee does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration or addition; for soil corrosion of un-compactable or unstable soil conditions; for mechanical, electrical or any other technical design requirements for the proposed construction, alteration or addition; or for performance, workmanship or quality of work of any contractor or of the completed alteration or description.

I agree to abide by the decision of the Modifications Committee or Board of Directors. If the modification is not approved or does not comply, I may be subject to court action by the Association. In such event, I shall be responsible for all reasonable attorney's fees.

The undersigned owner affirms that he/she has read and fully understands the Modification Guidelines and governing documents for the SilverLakes Community Association, and agree to conduct all modification in compliance with said guidelines. ***Homeowner Initials _____

**Signature of Owner: _____

Date: _____

ASSOCIATION USE ONLY

Homeowner's Association Recommendations

SilverLakes Modifications Committee

_____ Approval _____ Denial

_____ Approval _____ Denial

Conditions: _____

Modification Form Requirements

Please review guidelines & ensure all paperwork is attached to modification form before submitting.

Deck/Docks

- Survey indicating location
- Setbacks
- Style, type, material
- Picture

Doors / Garage Door

- Picture of new door

Fences

- Survey marking location
- Setbacks
- Type, style, height, color, gate size
- Picture of fence

Landscaping/Trees

- Survey marking location
- Setbacks
- Type of trees/plants
- Picture of location

Paint Driveway

- Verify color of house
- Sample color of driveway

Paint House

- Roof color verified
- Color scheme
- Door color – if faux wood vendor name

Patio/ Screen enclosure/ Flat Roofs/ Pergolas

- Survey marking location
- Setbacks
- Size
- Type, sample, color
- Picture

Pools

- Survey marking location
- Setbacks
- Pool plans
- Deck plans and sample
- Must have a Fence or Screen enclosure

Roofs

- Physical Sample of tile
- Current house color verified

Shutters

- Survey marking location of windows
- Proposal/quote with all specs (color and grids)
- Picture

Windows

- Survey indicating windows
- Proposal with all specifications
- Current window style (verified)
- Picture of new windows

Interoffice Use Only

Notes:
